Water Pollution Control Authority
Regular Meeting
November 19, 2026
Unapproved Minutes

Chris Wihbey, Acting Chairman called the Special Meeting of the Water Pollution Control Authority to order at 6:20 p.m. The meeting was in person at Prospect Town Hall, lower-level conference room. The meeting was also available virtually via "GoToMeeting".

Organizer of Meeting Present: C. Wihbey. A roll call for attendance was taken.
Members Present: Chris Wihbey, Frank Monteiro, David Cocchiola, Peter Blinstrubas (via GoToMeeting)
Members Absent: John Schwarzkopf
Guests: Megan Patchkofsky, Tax Collector

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1. **Approval of Minutes**
   - October 15, 2026
   - June 18, 2026
     Motion made by F. Monteiro, seconded by P. Blinstrubas to approve the June 18, 2026 and October 15, 2026 meeting minutes. Unanimous.

2. **Chair's Report and Correspondence**
   C. Wihbey stated he spoke with Anne, the Mayor's Asst. He discussed some issues we are having and have also been in contact with Mike Palmerie Jr. the Chairman of the Town Council. He hasn't made a lot of progress. He received info. from Anne that we can re-discuss filling the WPCA Administrator January 2027. There is still a hiring freeze. Everything is on hold amongst several committees and departments throughout the Town of Prospect. We do have the money budgeted and drafted and approved a job posting. P. Blinstrubas asked if we have job description. C. Wihbey stated yes, we do, we drafted it, approved it and it has gone to the Mayor's Office.
   F. Monteiro asked if the Committee reports to the Mayor or the Town Council. C. Wihbey stated the Town Charter states we report to the Town Council. F. Monteiro stated the Town Council should direct us whether or not we can hire someone. C. Wihbey stated this is why he has been in contact with M. Palmerie, Town Council Chair.
   C. Wihbey stated part of his conversation with Anne was that he's unhappy with the way things are being run and the money management of our accounts. He asked for copies of bank statements and asked the office what has been paid from 2026 going forward. Anne was very accommodating. He asked F. Monteiro to review bank statements and reconciliation so he can do the checks and balances. D. Cocchiola will get an updated spreadsheet of payments etc. Anne was agreeable to whatever we thought would be a good plan going forward. Olivia will help as well.

Every year the WPCA needs to move funds from the Sinking Fund to the Capital Improvement Account. D. Cocchiola explained that this wasn't done last year. The amount that needs to be moved is $5,517.91. This is for December2025 and November 2026. M. Patchkofsky explained this amount is the .04% sinking fund fee charged on every person's sewer bill.

D. Cocchiola stated he need more notice when a meeting is scheduled so he can plan accordingly.

C. Wihbey will contact the Town Hall and ask about transferring the funds. We will also ensure New Business is on the Agenda in the future.

C. Wihbey mentioned cancelling the December meeting. This discussion was tabled for the time being. The 2027 Meeting Dates need to be approved 30 days prior to the first meeting in 2027.

3. **Public Participation**: (3 Minute Time Limit)-none

4. **Adjournment**
   Motion made by F. Monteiro, seconded by D. Cocchiola to adjourn the meeting at 6:45 p.m. **Unanimous**.

Respectfully Submitted,
Chris Wihbey
Chairman, Prospect WPCA

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